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## Bethune-Cookman College, Summer Session, 1945

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# BETHUNE-COOKMAN COLLEGE

DAYTONA BEACH, FLORIDA



1945

SUMMER SESSION

First Term

JUNE 5 - JULY 11

Second Term

JULY 12 - AUGUST 17



*Featuring:*

THE WORKSHOP APPROACH IN ALL COURSES

WAR COURSES

B. S. Degree in Elementary and Secondary Education

1945  
SUMMER SESSION CALENDAR

First Term

Registration .....	June 5
Classes Begin .....	June 6
Late registration fee begins (\$3.00) .....	June 6
Last day for registration .....	June 8
First term ends .....	July 11

Second Term

Registration .....	July 12
Classes begin .....	July 13
Late registration fee begins (\$3.00) .....	July 13
Last day for registration .....	July 16
Last day for filing for graduation .....	July 18
Baccalaureate Sermon .....	August 12
Summer School Commencement .....	August 17



## OFFICERS OF ADMINISTRATION

Summer Session, 1945

- MARY McLEOD BETHUNE ..... President-Emeritus  
LL.D., Lincoln University; L.H.D., Bennett College; D.Sc., Tuskegee Institute; LL.D., Howard University; LL.D., Atlanta University.
- JAMES A. COLSTON ..... President  
B.S., Morehouse College; M.A., Atlanta University; further study at Columbia University.
- WILLIAM H. HALE ..... Dean-Registrar  
B.S., Langston University; Special Fellow, Dept. of Social Sciences, Fisk University; M.A., University of Wisconsin.
- BERTHA L. MITCHELL ..... Secretary-Treasurer  
Wilberforce University.
- MASON C. HAYWOOD ..... Business Manager  
A.B., Morehouse College; further study at Atlanta University.
- MARTHA M. BERHEL ..... Librarian  
B.S., Southern University; B.L.S., Hampton Institute
- FLORENCE L. DYETT ..... Dean of Women  
B.S., Northwestern University; additional study at Northwestern University.
- LESTER V. BAKER ..... Dean of Men  
B.S., West Virginia State College; B.D., Howard University; M.A., Howard University.
- 

## OFFICERS OF INSTRUCTION

- JAMES A. COLSTON ..... President  
B.S., Morehouse College; M.A., Atlanta University; further study at Columbia University.
- WILLIAM H. HALE ..... Director  
B.S., Langston University; Special Fellow, Dept. of Social Sciences, Fisk University; M.A., University of Wisconsin.
- MARTHA M. BERHEL ..... Education  
B.S., Southern University; B.L.S., Hampton Institute.
- MADGE BARBER ..... Education  
A.B., Benedict; further study at Atlanta University.
- LESTER V. BAKER ..... Social Science  
B.S., West Virginia State College; B.D., Howard University; M.A., Howard University.
- FRANCES C. COOPER ..... English  
A.B., Spelman; further study at Atlanta University.

## OFFICERS OF INSTRUCTION (Continued)

- EUGENIA V. DUNN ..... Science  
B.S., Louisville Municipal College; M.S., Atlanta University.
- CHARLOTTE L. FORD ..... Education  
B.S., Teachers College, Columbia University; M.A., Teachers College, Columbia University.
- LAMAR E. FORTE ..... Agriculture  
B.S., Florida A. & M. College; additional study at Atlanta University and Tuskegee Institute.
- EDWIA GRAHAM ..... Music, Languages  
B.A., Bennett College; M.A., Atlanta University; additional study at Julliard Institute of Music.
- FLORENCE L. DYETT ..... Education  
B.S., Northwestern University; additional study at Northwestern University.
- ALZEDA HACKER ..... Music  
B.A., Fisk University; additional study at Howard University, Oberlin College, Julliard Institute, Northwestern University.
- LARZETTE G. HALE ..... Business Administration  
B.S., Langston University; Ph.M., University of Wisconsin.
- EMMY V. HUNT ..... Home Economics  
B.S., Hampton Institute; M.A., Teachers College, Columbia University.
- ELIZA GLENN ..... Education  
B.S., Winston-Salem College; additional study at University of Michigan.
- JOSEPH JOHNSON ..... Science, Physical Education  
A.B., Clark University.
- FRED C. KING ..... Education  
B.S., Cheyney State Teachers College; M.S., University of Pittsburg, further study at University of Pittsburg and Pennsylvania State College.
- HAROLD V. LUCAS ..... Business Administration  
B.S., New York University.
- E. M. HURLEY ..... Religious Education  
A.B., Paine College; B.D., Gammon Theological Seminary; S.T.M., Boston University.
- ELLISE REGULUS ..... Mathematics  
A.B., Clark College; further work at Atlanta University.
- MARION M. SPEIGHT ..... English, French  
A.B., Lemoyne College; M.A., Atlanta University; additional study at Ecole Normale d'Institutrices, Haiti.
- A. R. TAYLOR ..... Mathematics  
B.S., Tuskegee Institute.



## OFFICERS OF INSTRUCTION (Continued)

Q. ELIZABETH D. HAWKINS ..... Education and English  
A.B., Hampton Institute; M.A., Columbia University.

WILLIE B. TAYLOR ..... Physical Education  
A.B., Southern University.

CATHERINE WEAVER ..... Education  
A.B., Kentucky State College; M.S., University of Wisconsin.

LILLIAN FLYNN BRYANT ..... Principal, Keyser Laboratory School  
B.S., Bethune-Cookman College.

MARY KARL ..... Director, Vocational School  
University of Florida; Detroit Normal; Detroit Business University; Emerson College of Oratory.

ALVIS LEE ..... Woodwork and Machine Shop  
Bethune-Cookman College; Ford Motor Company Training Department.

HENRY LEE ..... Auto Mechanics  
A. & T. College.

ALVA ROSEMOND ..... Radio and Electricity  
University of Chicago

## ADMINISTRATIVE ASSISTANTS

LARZETTE G. HALE ..... Secretary to President  
B.S., Langston University; Ph.M., University of Wisconsin.

GEORGIA M. COLEMAN ..... Assistant Registrar and Secretary to the Dean  
B.S., A. & I. State College.

ELOISE THOMPSON ..... Alumni and Promotion Secretary  
A.A., Bethune-Cookman College.

TANSY PURCELL ..... Bookkeeper  
Bethune-Cookman College.

WILMER C. SMITH ..... Cashier  
A.A., Bethune-Cookman College.

MAXWELL W. SAXON ..... Publicity Field Representative  
Bethune-Cookman College; B.S., Florida A. & M. College.

LUCILLE BAKER ..... Director, Cookman Hall  
A.B., LeMoyné College; additional study at Howard University.

PANCHITA WILLIAMS ..... Director, Curtis Hall  
Bethune-Cookman College.

## ADMINISTRATIVE ASSISTANTS (Continued)

T. A. ADAMS ----- College Physician  
Cookman Institute; Meharry Medical College.

PAULINE HEWLETT ----- College Nurse  
Tuskegee Institute.

JULIA DAVIS ----- Dietitian

ESSIE CATO ----- Dining Hall Matron  
A.A., Bethune-Cookman College; additional study at Hampton Institute.

EDWARD VAN POOLE ----- Superintendent of Buildings and Grounds  
Bethune-Cookman College.

WILLIAM C. R. MILLS ----- Laundry Supervisor  
A.B., Morgan College; B.D., Gammon Theological Seminary.

## *The College*

Bethune-Cookman College operates on both the Senior and Junior College level. On the Senior College level, courses are offered leading to the B. S. degree in Elementary Education, Business Administration, and Secondary Education. A student who enrolls in Secondary Education may select a major in either English, Mathematics, Foreign Languages, Music, Science, or Social Science.

On the Junior College level courses are offered leading to the Associate in Arts title in Home Economics, Elementary Education, and General Education.

### *Purpose of the Summer Session*

The Summer Session is planned to meet the needs of those who wish to avail themselves of the opportunity for study and health building recreation. The session is so arranged as to provide not only the highest type of instruction in the professional fields as well as in the field of general culture, but also to make it possible for the student to carry on a program of recreation under unique climatic and scenic advantages. In addition to study leading to a degree or the extension of a certificate, the Summer Session is especially adapted to meeting the needs of the following groups:

1. Teachers who wish to secure help in becoming better prepared to do the job they are doing now.
2. College and other students who wish to remove conditions or other deficiencies.
3. Those who are interested in accelerating their regular program.
4. Those interested in study primarily for the sake of general culture.

## *The Summer Session*

### *Life Centered*

A program of education designed to meet the needs of the people and the challenges of the times must take into consideration the rapid changes taking place in the economic, political, and social life of the people. It must provide opportunities for young people and adults to find their position in the channels of American life as contributors to the common welfare and progress. To become successful contributors necessitates that the leaders and workers be mentally and physically fit, and vocationally productive; keep up-to-date in matters that are civic and cultural; possess the courage to work for their honest convictions and dedicate their lives to sacrificial service. Well roundedness, ability to produce,



scholarship, vision, seriousness of purpose, and the spirit of service in terms of the requirements of life today are ends toward which education must strive. To the end of accomplishing these goals, Bethune-Cookman College plans to center all Summer School courses and activities around the life of the students and the communities in which they live. The program, therefore, will be life-related, designed to meet total needs, in terms of present day living, of those in attendance.

To meet total needs, total resources will be utilized. Special consideration will be given to the mental, emotional, and physical health of those who come to the College. The Workshop Approach, where student and teacher work together cooperatively on problems with which the in-service teacher is confronted, will be utilized in all courses.

### *A Workshop in School Lunch Supervision*

Tentative plans are in operation to operate a workshop on School Lunch Supervision. Its purposes are:

1. To train persons in supervision of school lunch programs in the schools of the State.
2. To provide opportunity to share experiences in the conduct of such programs.
3. To plan ways and means of integrating school lunch programs with the total program of the school.
4. To study ways and means of evaluating school lunch programs and their contribution to the total education of youth and of the community in general.

Any interested person should correspond with the Dean regarding details of this program.

Bethune-Cookman College at Daytona Beach, Florida, is unique in the combination of location and educational advantages it offers. Located at Daytona Beach on the East Coast, the College has within ready access forests, lakes, the Atlantic Ocean, unique geological phenomena, ruins of the earliest Indian culture—all the resources necessary for invigorating activity and serious study.

To direct this program of activities the administration has secured the best instructional staff available, which staff will be given freedom to plan courses and programs on the basis of student and community needs. Students in turn are given full opportunity to work on problems that are real and important to them. Liberal regulations governing the activities of students and the close faculty-student relationships make campus life pleasant, stimulating, and profitable.

## *The Workshop Program*

Today there is a need for workers in the field of education to sit down and, in calm deliberate fashion, try to find solutions to the many problems facing teachers in their own institutions. The problem of planning and putting into operation a suitable program of education has been over a long period of time an insistent one. They have in many ways in recent months been complicated by a large-scale war economy. Solutions of the problems are not now to be found in treatises on education. The solutions are more likely, for some time to come, in a new and changing era such as this, to be the product of group thinking and careful investigation and analysis by individuals.

It is to this principle of cooperative attack that the Workshop Approach is committed. The opportunity to work intensively with other teachers and administrators facing similar problems and with different staff members for a period of five weeks should be of value to participants and, in consequence, to the communities they serve.

At least two main values accrue to those who participate in workshop situations. The first is that broad, general points of view are developed. This comes from informal group participation in projects where there is kindred interest among participants and staff. Points of view and experiences are exchanged freely. The second value comes from the opportunity to work on problems; to come with the realization that a situation exists about which something needs to be done and to go home with at least the rudiments of a solution and with thoughts organized for further attack.

### *The Workshop Approach Means—*

1. A chance to work on an important interest or problem.
2. The stimulation of small group discussion and the opportunity for an adequate number of individual conferences about one's own problems with competent people.
3. The opportunity to contact others with like experiences, related problems, kindred interests, and somewhat similar goals.
4. A well-rounded and rich summer's experience made possible through the interplay of professional, recreational, and social contacts.
5. The opportunity to experience at first hand the application to teacher-education of the experience curriculum with its emphasis on teacher guidance and teacher-pupil initiating, planning, executing, and evaluating of activities.
6. The opportunity to study the means by which social living may be improved through the use of creative arts as well as through knowledge of the professional literature.



## ***The Laboratory School***

The College maintains a laboratory school during the summer for pupils in the Elementary School, which is intimately related to the Workshop Program for teachers at this level.

### ***Problems Clinic***

The Bethune-Cookman life-centered Summer School gives an opportunity for the teachers enrolled to work cooperatively with the faculty on problems faced in classroom situations. A special "problems clinic," conducted on a Workshop basis, will be an outstanding feature of the Summer School activities. Through this clinic, teachers will have opportunity to learn that the needs of their students demand serious study and scientific treatment. They will also have opportunity to learn that one can grow professionally by working on real every-day problems.

## ***General Information***

### ***Scholastic Requirements***

There are no examinations or other regular requirements for admission to the Summer School. All persons who hold a teacher's certificate or who have graduated from an approved high school are eligible to attend.

### ***Advanced Standings***

The College will accept credit from all accredited colleges and universities, provided a satisfactory transcript of the work done is sent by the institution to this College.

### ***Two Terms***

The 1945 summer session of Bethune-Cookman College will open June 5, 1945. It will consist of two five-week terms. The first running until July 11, and the second from July 12 through August 17. During both sessions classes will operate six days a week. Students may enter at the beginning of either term and receive full credit for work satisfactorily done.

### ***College Credit***

The maximum load for which a student may register is determined by the individual's academic average for the last previous term of college work regardless of the institution attended.

- (1) An average of B or better ..... 9 semester hours per term  
(This means that a student may take as many as three 3-hour courses.)
- (2) An average of less than B ..... 6 semester hours per term  
(This means that a student may take as many as three 2-hour courses or two 3-hour courses.)



In the case of students who are transferring from other institutions and who feel qualified to take the maximum load, their official transcripts must be in the office of the Registrar at the time of registration.

The unit of credit in the Summer School is the "semester hour." One semester hour of credit is granted for the successful completion of one and one-half hours daily of recitation or lecture or of two hours daily of laboratory work for a full term.

### *Living Accommodations*

The College has a trained dietitian on its staff for the summer, through whom it provides balanced meals, nutritious and appetizing. These meals are prepared for average, normal people. In cases where these meals are not acceptable the person thus concerned will come prepared to pay extra in cash for any special dishes or diets requested. This statement should be considered before you register.

Both body and mind need refreshment after toil. Realizing this fact, the College affords wholesome recreation for its Summer Session students. Musical programs, plays, lectures, movies are some of the recreational opportunities. Hikes and picnics will add to the enjoyment of the session. On Friday evening during the session informal gatherings of students are held on the campus. The programs are varied, given over to various kinds of entertainment directed by student committees. Dramatic entertainments are generously interspersed.

All rooms are large and airy and are comfortably equipped with single beds, mattresses, pillows, dressers, and chairs. The student will provide his own bed linen, quilts, towels, napkins, and other things for his own special convenience.

Rooms may be reserved in advance by sending a registration fee of \$5.00, payable to Bethune-Cookman College, and mailed to the Business Manager.

## *Fees and Financial Regulations*

### *Regular*

- |  |         |
|--|---------|
| 1. Matriculation fee per term (not refundable) .....           | \$18.00 |
| (This fee includes registration fee, tuition, and library fee) |         |
| 2. Room and board (per week) .....                             | 7.00    |
| 3. Medical fees for students who live on the campus .....      | 1.00    |

### *Special*

- |   |      |
|---|------|
| 1. Deposit on key to dormitory room ..... | .50  |
| (Refundable upon return of key)           |      |
| 2. Diploma fee .....                      | 3.50 |

3. Academic attire rental .....	2.00
4. Late registration fee, after June 6 .....	2.00
5. Change in program, after June 6 .....	1.00
6. Use of radio in room .....	1.00
7. Supervised teaching fee .....	5.00
8. Late examination fee (per class) .....	1.00

Positively no reduction, no extension will be made in the payment of published entrance fees and tuition. These charges must be paid at the time of registration.

Board and room payments must be made in advance.

Fees paid for room reservation will be refunded up to and including, but not after May 30.

If by Thursday of the first week students for any reason wish to withdraw from the College, the fees paid, less a flat fee of \$5.00, will be refunded. No refunds will be made after this date.

The College Bookstore carries a full line of all text books used in the Summer Session, sold at list prices. Students are advised on account of changes of texts not to purchase their books in advance. The Bookstore also handles necessary stationery and other supplies. All text books will be sold strictly for cash.

Students registered in courses requiring the use of materials will pay the materials fee of such courses as indicated in the course description.

## *Graduation Requirements*

### *1. Undergraduate Certificate*

While meeting the specification requirements of the State Department of Education and those of the College, the student must earn sixty-four (64) semester hours and at least sixty-four quality points to become eligible for graduation. An average of "C" is required of all candidates for graduation. In addition, all candidates will be required to pass satisfactory examinations in standardized English and Arithmetic tests. Candidates for graduation should make room reservations on or before May 18, and should have filed in the Registrar's office on or before this date official transcripts of work done in other institutions so that credits may be evaluated and a schedule of courses outlined for the Summer Session. Candidates for graduation may not be registered who have not complied with these requirements. Candidates for graduation must do at least 16 semester hours of work in residence before they are eligible for graduation, and the last eight (8) semester hours must be done in residence.



## **2. B. S. Degree in Elementary Education**

In addition to meeting all the requirements for the undergraduate certificate, candidates for the B. S. Degree will complete 128 semester hours of college work with a general grade average not lower than "C" and a "C" average in the field of specialization in which they expect to receive a certificate, and will include in the 128 semester hours the courses listed under "College Requirements," page 14, this bulletin. A candidate must do at least thirty-two (32) semester hours of college work at Bethune-Cookman College, the last eight (8) semester hours must be done in residence.

### ***Extension of Certificates***

1. The certificate must be valid at the close of the Summer Term attended and at the time formal application for extension is made.

2. The applicant must pass six semester hours in which no grade is below a "C." At least one-third of the work must be in professional subjects.

3. Courses in Education and all other courses which definitely apply toward meeting the requirements for a diploma are counted as professional subjects.

### ***Teacher Education Requirements***

(Lower Division Leading to the Junior College Diploma and Undergraduate Certificate.)

#### ***A. General Preparation:***

A broad general background is considered essential in the preparation of teachers. At least six semester hours are required in each of the following fields: Science, Social Studies, English, and Mathematics. At least one-semester course is required in Health Education, or Hygiene, and at least one-semester course is required in Physical Education. It is also considered highly desirable for the prospective teacher to have had general courses in Science, Social Science, Mathematics, Fine Arts, Language Arts, and the like.

#### ***B. Professional Preparation:***

1. The applicant must have at least three semester hours of observation and practice teaching; or

2. He must have had at least sixteen months' actual teaching experience within the three-year period immediately preceding the completion of his application for a certificate. (This meets the experience requirement but may not be counted as a part of the eighteen hours of professional preparation.)

#### ***C. Elementary School Course:***

The applicant must hold a degree based on four years' work in a



standard institution and must have a major in Elementary Education approved by the State Department—OR must have met the requirements for the undergraduate certificate covering the elementary school course in an institution whose curriculum is approved by the Department. OR must have met the requirements for the undergraduate certificate and have credit in the following fields:

1. Educational psychology or child and adolescent psychology.
2. History and principles of education or introductory education.
3. Elementary school curriculum or general methods of teaching in the elementary school.
4. Principles and methods of teaching reading.
5. Children's literature.
6. Methods and materials in science in the elementary school.
7. Methods and materials in social studies in the elementary school.
8. Geography.
9. Methods and materials in health education in the elementary school.
10. Methods and materials in arithmetic in the elementary school.
11. Methods and materials in physical education in the elementary school.
12. Four semester hours in public school art.
13. A credit or non-credit course in penmanship.
14. Four semester hours in public school music.

*Upper Division Leading to the B. S. Degree in Elementary Education.*

The State requirements for the undergraduate certificate are identical with those for the graduate certificate in Elementary Education.

**D. College Requirements:**

In addition to the required courses listed above the College requires for the B. S. Degree in Elementary Education the following courses; some of which are offered each year in the Summer Session:

**Required:**

1. Geography—Human.
2. Geography—Conservation of Natural Resources.
3. Education—Growth and Measurements.
4. Home Economics—Health and Nutrition.
5. Home Economics.
6. Sociology—Family Relationships.
7. Clothing or Foods.
8. School Management.
9. English Literature.
10. English-American Literature.
11. History—Negro in Contemporary Life.
12. Administration and Supervision.
13. U. S. History and Government.

***Elective:***

Courses leading to certification in English, Social Science, and Science:

1. Social Science—Introduction to Sociology.
2. Social Science—Economics.
3. English—Journalism.
4. English—Creative Writing.
5. English—The Teaching of English.
6. Home Economics—Foods.
7. Negro Literature.
8. History—European History.
9. Home Economics—Clothing.

***War Courses***

In line with its tradition of vocational education and to meet war needs, War Courses are a part of the Bethune-Cookman College curriculum. These courses are designed to prepare high school graduates and college students for immediate employment in industry and for positions in the Government. These courses include (1) Joinery, (2) Arc Welding, (3) Machine Shop, (4) Auto Mechanics, (5) Radio, (6) Home Economics, (7) Business Administration. The well-equipped "NYA Shop" is now operated under the supervision of the Vocational Education program of the College and our students have access to the finest buildings and equipment available to Negroes in this section of the Southeast.

***Secretarial Training***

One special emphasis of the Commercial Department is the opportunity for students to secure training in secretarial fields which enable them to immediately take examinations and secure civil service positions as wartime secretaries. The College has been especially successful in placing its graduates in the Government services. An increasing tendency among teacher education majors, is to secure training in the commercial education areas, especially typing and shorthand, as part of their professional training.

***Harrison Rhodes Memorial Library***

Harrison Rhodes Memorial Library is one of the most modern and complete libraries for Negroes in the Southeastern region. Here is housed the largest collection of books, periodicals, mimeographed materials, government publications, minority group materials, and general literature in the State of Florida available to Negroes. The collection of over 13,000 volumes and seventy-odd monthly and quarterly publications rivals the libraries of the foremost Negro institutions in the nation.

***The Summer Lecture-Forum Series***

The College is pleased to announce the continuation of the summer guest lecture and forum series. Leading educators, outstanding individuals in the various fields of specialization, and visiting consultants will provide a constant and stimulating intellectual and cultural background for the growth and development of the summer session participants.



## BETHUNE-COOKMAN COLLEGE

### Application Blank Summer Session, 1945

Date \_\_\_\_\_, 1945

1. Name (Check: Miss, Mrs., Mr.)

(Last Name)

(First Name)

(Middle Name)

2. Maiden Name, if a lady and married

3. Present Teaching Address

(City, Box or St. No., and State)

4. Home Address

(City, Box or St. No., and State)

5. Are you a graduate of a four-year high school?

Year

6. Name of High School

7. Location

8. What college or normal school work have you done?

Name of School:

Dates of Attendance:

9. Are you a candidate for graduation this summer?

10. How many years have you been teaching?

11. Name of County in which you taught this year

12. What grade of certificate do you now hold?

13. List below the courses for which you desire to register:

N. B.—In every case the REGISTRATION FEE of \$5.00 should accompany this application. Fill in and mail to the Business Manager, Bethune-Cookman College, Daytona Beach, Florida. Make all checks and money orders payable to Bethune-Cookman College.



# BETHUNE-COOKMAN COLLEGE

## Application Blank

Summer Session, 1940

Date \_\_\_\_\_ 1940.

1. Name (Check: Miss, Mrs., Mr.) \_\_\_\_\_

(Last Name)

(First Name)

(Middle Name)

2. Maiden Name, if a lady and married \_\_\_\_\_

3. Present Teaching Address \_\_\_\_\_

(City, Box or St. No., and State)

4. Home Address \_\_\_\_\_

(City, Box or St. No., and State)

5. Are you a graduate of a four-year high school? \_\_\_\_\_

Year \_\_\_\_\_

6. Name of High School \_\_\_\_\_

7. Location \_\_\_\_\_

8. What college or normal school work have you done?

Name of School: \_\_\_\_\_

Dates of Attendance: \_\_\_\_\_

9. Are you a candidate for graduation this summer? \_\_\_\_\_

10. How many years have you been teaching? \_\_\_\_\_

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12. What grade of certificate do you now hold? \_\_\_\_\_

13. List below the courses for which you desire to register:

N. B.—In every case the REGISTRATION FEE of \$5.00 should accompany this application. Fill in and mail to the Secretary of the College, Bethune-Cookman College, Daytona Beach, Florida. Make all checks and money orders payable to Bethune-Cookman College.

